ORACLE FIRE DISTRICT BOARD MEETING MINUTES

September 16, 2025 / Approved October 21, 2025

Meeting was officially called to order by Chairman Walker, at 6:00 pm, September 16, 2025, at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER: Staff Present at OFD: Chief Jennings, Admin. Manager Acosta, Admin. Assistant Cheney.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL Board members present: Chairman Walker, Clerk Calvert and OFDBMs Guyton and McNulty. OFDBM Graham was absent.

3. CALL TO THE PUBLIC. No requests to make comments.

4. **DISCUSSION AND POSSIBLE ACTION REGARDING ACCEPTANCE OF THE PREVIOUS/EXECUTIVE MINUTES.** Chairman Walker called for a motion to accept the regular board minutes from the August 19, 2025 board meeting. Clerk Calvert made a motion to accept and OFDBM McNulty seconded the motion. All were in favor. Motion carried. Chairman Walker then called for a motion to accept the executive minutes from the regular meeting on July 15, 2025. OFDBM McNulty made a motion to accept, and OFDBM Guyton seconded the motion. All were in favor. Motion carried.

5. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS..
Admin. Manager Acosta presented to the Board the Communication Memorandums that were provided to each Board member prior to the meeting. Acosta presented the newly formatted Cash Flow report, then continued with the reconciliation reports and statements from August 2025 for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Chairman Walker called for a motion to accept the financial documents from August 2025 as presented. OFDBM Guyton made the motion. OFDBM McNulty seconded the motion. All Financial documents were signed by Clerk Calvert. All were in favor. Motion carried.

6. **DISCUSSION AND POSSIBLE ACTION REGARDING WHETHER THE BOARD SHOULD HAVE AN OFFICIAL SEAL FOR NOTARIZED DOCUMENTS.**
Following a brief discussion, all board members agreed that an official seal is not needed at this time and that no vote was needed.

7. **DISCUSSION AND POSSIBLE ACTION REGARDING BOARD MEMBER GARY GRAHAM SIGNATURE GTO THE FY 25-26 PINAL COUNTY WARRANT RESOLUTION**
Chairman Walker called for a motion to add new board member Gary Graham to the Pinal County 2025/2026 warrant resolution. OFDBM McNulty made the

motion and OFDBM Guyton seconded. All were in favor. Motion passed.

8. <u>DISCUSSION AND POSSIBLE ACTION REGARDING THE SELLING OF VEHICLES</u>

Chief Jennings presented ideas for the sale of older OFD support vehicles. If sold to the public or an employee, the radios, lights and stencils would be removed. If donated to another agency, stencils would be removed but old radios and lights may be included in the package. Chairman Walker called for a motion to allow Chief Jennings to possibly sell all three vehicles, as he deems necessary. OFDBM McNulty made the motion and OFDBM Guyton seconded the motion. All were in favor. Motion carried. passed.

9. <u>DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE OF FIRE ENGINE</u>

Chief Jennings presented the reasons why OFD needs a new fire engine, stating that there are now engines that are combined Type 1 (structure) and Type 3 (wildland). This would be a perfect replacement for our current and aging Type 1 and 3 engines, which we would keep as backups. Chairman Walker called for a motion to approve Chief Jennings' request to pursue the purchase of a new fire engine, using a lease to purchase option. OFDBM Guyton made the motion and Clerk Calvert seconded. All were in favor. Motion carried.

10. <u>DISCUSSION AND POSSIBLE ACTION REGARDING HR, BOARD AND/OR ADMINISTRATIVE POLICIES</u>

None.

11. <u>CHIEF'S REPORT. Pursuant to ARS §38-431.02 (K), the Chief may present a brief summary of current events. However, the Board may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed on the agenda.</u>

See Chief's Report below:

<u>CHIEF'S REPORT</u>

Fire Dist.:

- District update/Fires/Arson at Brush Dump
- Employee staffing update
- Outreach / recruitment
- FF1 and 2 class discussion
- Arizona Fire School

Injuries/ Accidents:

- None

Repairs:

- T-691 repaired.

Cert/ Firewise:

- Cert/Firewise meeting 09/09/25. Community meeting.

Grant Report:

- Grants DFFM
- Incinerator

Brush Dump:
• Closed. Hope to burn soon.
Call Load Report:
• See OFD website.

12. ITEMS FOR NEXT MONTH'S AGENDA.
A Board member or the Chief may bring forth topics for a future meeting agenda. The Board may not discuss, deliberate, or take any action on the topics presented, pursuant to ARS §38-431.02 (H)
• The regular agenda items.

13. ADJOURNMENT
Chairman Walker called for a motion to adjourn. OFDBM McNulty made the motion and OFDBM Guyton seconded. All were in favor. Motion Carried. The meeting was adjourned at 7:00pm.

Next REGULAR Board Meeting – **Tuesday, October 21, 2025**

Minutes respectfully submitted:
Cherie Cheney – Administrative Assistant
Reviewed by OFD Chairman Walker or Clerk Calvert.