

Oracle Fire District  
PUBLIC SAFETY PERSONNEL RETIREMENT BOARD

**Minutes of Meeting: OCTOBER 18, 2016**

Approved: yet to approve

**ROLL CALL AND AFFIRMATION OF QUORUM:**

Present are: Chairman (Fire Board Clerk) Franky Hill, Secretary Tyler McGovern, Board Members Joel Manspeaker and Thomas Nelson. Also present were Chief Larry Southard and Administration Chief Tina Acosta.

**1. MEETING CALLED TO ORDER:**

The meeting was called to order at 08:02 by board Secretary Tyler McGovern.

**2. REVIEW, DISCUSSION AND APPROVAL OF THE April 13, 2016 REGULAR SESSION MINUTES:**

Board Member Manspeaker made a motion to approve the April minutes. Chairman Hill seconded the motion. All were in favor. Motion passed.

**3. RECOGNIZE NEWLY ELECTED BOARD MEMBER:**

Oracle Fire Board Clerk Franky Hill was officially sworn in as the OFD PSPRS Board Chairman.

4. The signed Oath of Office will be placed in the Board Documents binder.

**5. OVERVIEW OF ROLES AND DUTIES OF PSPRS LOCAL BOARD:**

Excerpts from the PSPRS Duties of the Local Board were handed out to Board members, to describe the roles and duties of the Board. These were discussed by the members.

Additionally, the Board was presented with a Transfer of Service document from PSPRS, regarding past employee Thomas Mathews Jr. This document confirms the transfer of 3.2680 service years and \$13,995.82 member contributions, from the Oracle Fire District to Golder Ranch Fire District. Secretary McGovern made a motion to recognize the document and transfer of service years and contributions. This was seconded by Board member Nelson. All were in favor. Motion passed.

**6. DISCUSSION AND POSSIBLE ACTION REGARDING CHIEF SOUTHARD'S RETIREMENT:**

Chief Southard presented the estimation sheet he had completed on the PSPRS website, along with the necessary forms to be sent into the PSPRS Board of Trustees. This documentation confirmed that he will be eligible for a 15-year retirement on 12/31/2016, as he turned 62 years of age over a year ago. His official retirement date will be 12/31/2016, and his estimated monthly benefit, according to the PSPRS calculator, will be \$1,940.18.

Admin. Chief / HR Tina Acosta confirmed that Chief Southard did not have any gaps in his service years. He did not take any LWOP or medical leave. Therefore, his 15 years will be continuously worked service years.

Chairman Hill made a motion to accept Chief Larry Southard's request for retirement from the Oracle Fire District PSPRS plan and acknowledge that he provided all the necessary

documentation and confirmation of 15 continuing years of service. This motion was seconded by Board Member Manspeaker. All were in favor. Motion passed.

**7. PUBLIC COMMENT:** No public.

**8. ADJOURNMENT:**

Chairman Hill made a motion to adjourn and Board Member Nelson seconded the motion. All were in favor. Motion passed. Meeting adjourned at 0831.

**FUTURE AGENDA ITEMS:**

- Possibly increasing employer's contributions
- Swearing in new OFD Clerk, as PSPRS Chairman
- Review of Board members terms of office

Minutes respectfully submitted,  
Tina Acosta - Admin. Chief, Oracle Fire District