

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

September 14, 2016 / Approved: October 12, 2016

Meeting was officially called to order at 6:26.p.m, Wednesday September 14, 2016 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER / ROLL CALL:

Members Present: Chairman McMurry, Clerk Hill, and OFDBMs Brown.

Members absent: OFDBM Bristow, and OFDBM Navarro.

Staff Present: Chief Larry Southard, Asst. Chief Jennings, Admin. Asst. Lilliana Gallego

1. PLEDGE OF ALLEGIANCE

2. CALL TO PUBLIC No public response.

3. ACCEPTANCE OF THE PREVIOUS MINUTES

Clerk Hill made a motion to accept the minutes from August 10, 2016 as presented. This was seconded by OFDBM Brown. All were in favor. Motion carried.

4. CHIEF'S REPORT See end of this document.

5. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end balances, income and expenses, for each bank account and the OFD credit card, for August 2016. Chief Jennings began the presentation with the August 2016 actual income and expenses, compared to the total year budget. He then proceeded to display the scanned bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the Chase credit card).

OFDBM Brown made a motion to accept the bank statements, reconciliation documents, and balance sheet, as presented. Clerk Hill seconded the motion. All were in favor. Motion passed.

6. DISCUSSION AND POSSIBLE ACTION REGARDING DEDICATING 5 FEET OF AMERICAN AVENUE ROAD FRONTAGE TO PINAL COUNTY AS THE NEXT STEP IN OBTAINING A PERMIT FOR THE STORAGE BUILDING AT STATION ONE.

The dedication of the 5 feet of American Avenue is no longer needed. That will allow us to get started on the next step in the process to obtaining the building permit.

7. REPORT OF CURRENT AND FUTURE STATUS OF THE OFD PSPRS ACCOUNT.

Chief Jennings explained to the board that we will not know how the retirement of Chief Southard will affect the OFD PSPRS account funding until after a year of Chief Southard's retirement. The Board agreed to table this item until further notice

8. ITEMS FOR NEXT MONTH'S AGENDA.

Item #6: regarding building permit

Item #8: Discussion and possible action regarding Chief Southard's retirement

9. ADJOURNMENT

Chairman McMurry moved to adjourn the meeting. This was seconded by OFDBM Brown. All were in favor. Motion passed. Meeting adjourned at 7:28pm.

Next Board Meeting – Wednesday October 12, 2016, 6:15pm.

Minutes respectfully submitted,
Lilliana Gallego – Administrative Assistant
Reviewed by OFD Board Clerk Franky Hill

Chiefs Report –September 14, 2016

Staff Report: Reserve staffing levels are doing well and they have been sufficient for this time of year.

Vehicle Report: All front line vehicles are currently in service.

Fire Station & Equip Report: All equipment is currently in service. The recent roof repairs for the west truck bay seem to have worked well and no leaks were observed during the heavy rain and hail storms earlier this week.

Fire District:

The 2016 Summer AFDA Conference was held on July 15 and 16 in Glendale AZ. Robert and Tina attended the two-day conference.

The Fire Board election candidate filing period began on July 11 and closed on August 10. Three candidate packages were filed with Pinal County Elections. The number of candidates is the same as the number of open seats, so the election process has been cancelled. The three candidates will be appointed in November by the Pinal County Board of Supervisors. A swearing in ceremony will take place during the December 14 Fire Board meeting.

Training Report: A multi-agency training exercise will be held on Saturday, September 17. Robert and reserve firefighter Harley are working together on

this project. We have invited our neighborhood fire departments, law enforcement agencies, emergency medical services and PC Emergency Management to participate. Fire Board members are encouraged to attend.

Events: An OFD picnic is in the planning stages. Any new details or updates will be announced during the Fire Board meeting.

Current Fire Conditions: Fire conditions are at Moderate.

Wildland Fire Report: Engine 692 responded to an “in-district” lightning-caused fire on Sept 12. The fire was quickly contained with no structural damage or injuries.

Grant Report: The Florence Wildland Team has been working on several fuel thinning projects under our WFHF-2015 Grant. The wildland team was temporarily moved to another project. However, they are planning on returning to Oracle around the beginning of October.

Donations: To be reported during the Fire Board meeting.

CERT/Firewise Report: The new CERT trailer is scheduled to arrive from the factory during the first week of of October. The Pinal County Board of Supervisors signed the IGA allowing the trailer to be provided/ donated to our fire district. The current CERT trailer will be converted into a trailer for Oracle Firewise to use during public events and fire prevention programs. CERTs and Firewise members will be assisting at the multi-agency exercise on Saturday.

Brush Dump Report: Brush dump operations are going well and the site is well used every day. Lake and Lake Construction has recently pushed the loose brush piles into a more compacted “window” arrangement to allow for additional accumulation of brush before the next brush burn takes place.

Call Load Report: See OFD website for information.

Respectfully submitted by:
Fire Chief, Larry Southard